



City and County of San Francisco
Shelter Monitoring Committee

AGENDA
SHELTER MONITORING COMMITTEE
POLICY SUBCOMMITTEE MEETING
August 10, 2022 3:00 – 4:15 PM
Via WebEx

Roster:

<i>Subcommittee Chair Cris Plunkett</i>	<i>Subcommittee Member Belinda Dobbs</i>
<i>Subcommittee Member Traci Watson</i>	<i>Subcommittee Member Tomiko Eya</i>
<i>Subcommittee Member Lisa Rachowicz</i>	<i>Subcommittee Member Kaleese Street</i>

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *3 min*
 SMC Policy Subcommittee meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend. **Public comments will be taken for each agenda item as indicated.**

I. MINUTES *DISCUSSION/ACTION*
July 13, 2022 Minutes **Subcommittee Members** *3 min*
 The Subcommittee will review and vote on whether to approve draft Minutes.
Explanatory document – Draft Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Vote to approve last month’s Subcommittee Minutes.

II. OLD BUSINESS *DISCUSSION/ACTION*
A. TRAINING FOR SHELTER STAFF **Member Watson** *10 min*
 The Subcommittee will continue discussing ways to encourage more training for shelter staff and consider proposals that might be placed before the full Committee.
Explanatory document – [Shelter Training Manual](#)
Public Comment will be heard before any proposed action.

B. NAVIGATION CENTER PLANNING **Subcommittee Members** *10 min*
 Subcommittee Members will discuss revisions to the Standards of Care, as well as what other next steps should be along the road to begin monitoring Navigation Centers.
Public Comment will be entertained before any action is taken.
Explanatory document - [SEC. 20.404 \(Standards of Care\)](#)
Public Comment will be heard before the proposed action.
Proposed Action: Vote to send proposed change to the Committee for approval.

III. NEW BUSINESS

DISCUSSION/ACTION

A. CONFIDENTIALITY TRAINING

Asst. City Attorney 20 min

The Assistant City Attorney will provide training for Members who have not had it.
Explanatory document – [Confidentiality Agreement](#)

B. ESCALATION OF REPEAT SOC VIOLATIONS

Subcommittee Chair Plunkett 10 min

Members of the Subcommittee will consider what escalatory measures to take when Standard of Care violations are not addressed promptly, e.g., when there is a series of violations of the same SOC by the same shelter. One proposal is to publicly flag issues that come up three times in a row.

Public Comment will be taken before any action.

Proposed Action: Vote on any specific recommendations for the full Committee.

C. FREQUENCY OF SHELTER INSPECTIONS

Subcommittee Chair Plunkett 10 min

The Subcommittee will discuss ways to increase inspections capacity, e.g., whether to request a reduction in the frequency for smaller shelters or those with few complaints, to make it possible to begin inspecting Navigation Centers (where the benefit may be greater).

Explanatory document – [Shelter Training Manual](#)

Public Comment, if any, will be heard.

Proposed Action: Vote on recommendations for the full Committee.

IV. AGENDA SETTING FOR FUTURE MEETINGS DISCUSSION

Subcommittee Chair Plunkett 5 min

Members may suggest items for future discussion and/or action.

V. PUBLIC COMMENT DISCUSSION 3 min

Members of the public may address the Subcommittee on items of interest to the public, that are within the jurisdiction of the Subcommittee, for up to 3 minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Subcommittee for up to 2 minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to 1 minute at the time such item is called. Members of the public may only speak once per agenda item.

VI. ADJOURNMENT

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

Meeting Access Information

WebEx → <https://sfdph.webex.com/sfdph/onstage/g.php?MTID=e360e1e6bb4e33ecf0860a5a99d9bbb1f>

Join by phone at **(415) 655-0003** (Wednesday, 8/10/22 at 3:00 PM)

Meeting ID number/access code: **2455 667 9959**

Meeting password: **SMC22**

To obtain copies of the agenda, minutes, or any explanatory documents, please contact staff at 415.255.3642 or shelter.monitoring@sfgov.org 72 hours before the meeting.

To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact staff at 415.255.3642 or shelter.monitoring@sfgov.org at least two business days before the meeting.

Know Your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
Fax 415.554.7854
E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.